NEW JERSEY FOOTBALL OFFICIALS ASSOCIATION, INC.

CENTRAL JERSEY CHAPTER

Regulations and Bylaws

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NEW JERSEY FOOTBALL OFFICIALS ASSOCIATION
CENTRAL JERSEY CHAPTER

Regulations and Bylaws

ARTICLE I Name:

1. The name of this organization shall be the Central Jersey Chapter of the New Jersey Football Officials Association, Inc., herein after referred to as "Chapter".

ARTICLE II Purpose:

1. The purpose of this Chapter shall be:

    a. To promote the welfare of the American game of football, its players and officials.

    b. To improve the standards of officiating.

    c. To train and properly qualify capable officials.

    d. To encourage the spirit of fair play and good sportsmanship.

    e. To cooperate with the New Jersey State Interscholastic Athletic Association, Inc. ("NJSIAA") and the New Jersey Football Officials Association, Inc. ("NJFOA") in activities and endeavors which concern all parties.

ARTICLE III Administration of the Chapter:

1. The governing body of this Chapter shall be the Chapter Board of Directors composed of the Chapter and Training Facility Officers, the Appointed Officers, and immediate Past President.

    a. The general business pertaining to the administration of this Chapter shall be transacted during duly constituted meetings of the Chapter Board of Directors.

2. The Chapter Officers (as specified in Article V, Section 1) and Training Facility Coordinators shall form an Executive Board with powers to act for and in the name of the Chapter Board of Directors, when such action is taken after the majority vote of all those officers who are present and eligible to serve on it. All actions shall be timely reported to the Chapter Board of Directors. Depending on circumstances, these meetings may be held in person or remotely (i.e., online or via conference call).

3. The date and time of the annual General Meeting of this Chapter shall be set by the Chapter Board of Directors. The Chapter President, with the consent of the majority of

the Executive Board, may call a Special General Meeting of the membership of this Chapter at any other time.

a. The agenda for any General Meeting shall be approved in advance by the Chapter President or the Executive Board.

b. Not less than thirty (30) days written notice, which may include by approved electronic delivery (e.g., email), shall be given by the Chapter Secretary for any General Meeting. Notice may be given by other means, including verbally (via telephone call), or waived entirely, in the event of exigent circumstances as determined by the Chapter President.

4. It shall be the policy of this Chapter that meetings of members, except those which have been called as a General Meeting, shall be restricted to the interpretation and study of the rules, mechanics and philosophies of officiating, and the training of members and cadets.

5. A quorum for meetings of the Chapter Board of Directors shall be one more than fifty (50) percent of the members thereof. A majority vote of the members present, provided there is a quorum, shall be necessary for the approval of any business brought before it.

6. A quorum for a General Meeting shall be two-thirds (2/3) of the active members registered with the Chapter Secretary and in good standing on the date that the meeting was called. A majority vote of the members present, provided there is a quorum, shall be necessary for the approval of any business brought before it.

7. The Chapter Board of Directors shall be convened not less than twice annually during the first half of the calendar year. Such meetings shall be conducted in person, or remotely if necessary.

a. The Chapter President may call other meetings as may be required.

b. Not less than fifteen (15) days written notice, which may include by approved electronic delivery, shall be given by the Chapter Secretary for any meeting of the Chapter Board of Directors. Notice may be given by other means, including verbally (via telephone call), or waived entirely, in the event of exigent circumstances as determined by the Chapter President.

8. The Executive Board may be convened in person, or remotely, at the pleasure of the Chapter President upon not less than forty-eight (48) hours notice by the Chapter Secretary. Notice may be provided verbally (via telephone call) or in writing (including by approved electronic delivery), or waived entirely, in the event of the exigent circumstances as determined by the Chapter President.

9. Honorariums and Administrative Expenses

a. The Chapter Board of Directors may authorize the payment of honorariums to the Chapter Secretary and Treasurer. The approved yearly honorarium, as set forth annually by the Chapter Board of Directors, will be payable to the Chapter Secretary and Treasurer during the month of December.

b. The Chapter Treasurer is authorized to pay reasonable travel and other personal expenses related to the performance of designated duties of officers and committee members, and expenses of meetings of the Chapter Board of Directors, the Executive Board, the Board of Review, the Nominations and Elections Committee, the Cadet Training Committee, and other duly constituted committees of this Chapter.

ARTICLE IV Chapter Training Facilities:

1. The Chapter shall maintain two (2) training facilities for the purpose of training members based on their geographical address location. One (1) training facility will be maintained to serve members living in the Middlesex and Union County areas and one (1) training facility will be maintained to serve members living in the Somerset, Hunterdon and Warren County areas.

    a. Members are free to attend any training facility they choose for any scheduled chapter training meetings.

ARTICLE V Officers, Nominations, and Elections:

1. The Chapter Officers shall consist of an elected Chapter President, Chapter Secretary, Chapter Representative to the NJFOA Council, Chapter Chief Rules Interpreter, Immediate Past Chapter President, appointed Chapter Vice-President and appointed Chapter Treasurer.

2. The officers of each Chapter Training Facility shall be a Training Coordinator, Training Aide, and Facility Representative.

3. The Immediate Past Chapter President, provided he is an active member and in good standing, shall be a member of the Chapter Board of Directors and Executive Board for a period of 3 years.

4. The Chapter Board of Directors shall appoint the Chapter Cadet Supervisor, Chapter Treasurer, and additional Chapter Representative(s) to the NJFOA Executive Council on an annual basis after receiving the name(s) of potential appointees from the Executive Committee. The number of Chapter Representatives in any given year is determined by Article V of the NJFOA Constitution and Bylaws and subject to change annually. Appointed Chapter Representative(s), if any, shall be selected from the current Chapter Board of Directors.

5. The Chapter President may appoint to the Chapter Board of Directors an active member who is a licensed Attorney-at-Law of the State of New Jersey as the Law Member thereof. Such position shall not have voting status with the Chapter Board of Directors. The Law Member may succeed himself.

6. The Chapter President shall appoint a Chapter Vice-President. The Vice-President must be a member of the Board of Directors and served at least 3 years in an elected chapter

capacity. A member who has served two (2) elected terms as Chapter President is ineligible for appointment to the position of Vice-President. The Chapter Vice-President will assume the position and complete the term of the Chapter President in the event the Chapter President is unable to complete his/her term.

7. Terms of Offices:

    a. All terms of office for Chapter Officers (President, Secretary, NJFOA Representative, Chapter Rules Interpreter) and Training Facility Officers (Training Coordinator, Training Aide, Facility Representative) shall be three (3) years.

    b. Chapter Board of Directors appointed Chapter Representative(s) to the NJFOA Executive Council and Chapter Treasurer shall serve a term of one (1) year and are eligible to be reappointed consecutively.

    c. The term of office shall begin:

        i. For Officers elected by regular elections and appointed Chapter Representative(s) to the NJFOA and Chapter Treasurer: January 1st following the date of the election.

        ii. For Officers appointed by the Chapter President: during the regular term of the President.

        iii. For Officers appointed by the Executive Committee: as provided in Section 11 of this Article, as announced by the Executive Committee.

8. Nominations shall be made:

    a. For Chapter Officers:

        i. By the Nominations and Elections Committee.

        ii. By petition.

    b. For Training Facility Officers:

        i. By the Nominations and Elections Committee.

        ii. By nominations received at a regular meeting of each Region on a date designated by the Nominations and Elections Committee.

    c. A duly elected and incumbent Chapter or Training Facility Officer, provided he/she is permitted to succeed himself/herself under these Articles, shall be exempt from the nomination or petition process if he/she chooses to run for re-election. A person appointed to fill the unexpired term of any Chapter or Training Facility Officer position must complete the nomination or petition process if he decides to run for that position in the next scheduled election.

9. Any active members in good standing, who have been a member of this Chapter for not less than five (5) years prior to the year of the election, shall be eligible for nomination and election to any office except as may otherwise be provided herein.

    a. The Chapter and Regional Officers may be elected to succeed themselves.

    b. The Chapter President shall have served at least one full term (3 years) as a Chapter or Training Facility Officer prior to being elected or appointed Chapter President.

    c. The Chapter President shall be eligible to succeed himself/herself for one (1) succeeding term or one (1) term after a separation from that office. No member shall serve more than two (2) elected terms as Chapter President.

    d. If a member retires, resigns or transfers from the chapter and later returns to the chapter, he/she forfeits all previous time served towards election qualifications. If a former member previously held an elected regional or chapter position, he/she forfeits the qualifications associated with that position as it relates to running for the position of Chapter President.

10. Nominations may be by petition for Chapter Officers provided such a petition is made in writing using the prescribed form and it has been signed by not less than fifteen (15) eligible voting members of the Chapter. The petition shall be addressed to the Chairman of the Nominations and Elections Committee and must be received by the Chapter Secretary no later than the second Monday in October prior to the election. The Chapter Secretary shall deliver the petition, if in good form and certified by him, to the Chairman of the Nominations and Elections Committee. Should a petition be rejected by the Chapter Secretary, the petition shall be returned to the petitioner within forty-eight (48) hours after receipt and include proper written (including by approved electronic delivery) explanation as to why it is defective.

11. The Nominations and Elections Committee shall prepare the ballots, listing thereon all nominations duly and properly made or received. Ballots shall be prepared listing the Chapter and Training Facility Officers. Spaces shall be provided for write-in votes for each office in the election.

    a. Voting for elections will take place using an approved online system. All active members in good standing will be notified by the Chapter Board of Directors or Nominations and Elections Committee of the dates when online voting will open and close. In no case will eligibly voting members be given less than fifteen (15) days written notice (including by approved electronic delivery) of the date online voting opens.

    b. The Teller shall transmit a summary of the results of the election to the Chairman of the Nominations and Elections Committee within twenty-four (24) hours after the close of the election. The Committee Chairman shall announce the result of the election within 24 hours of the termination of voting. The Committee Chairman shall not appoint as Teller anyone whose name appears on the ballot.

12. In the event of any vacancy of an elected or appointed office, the Executive Board shall nominate and elect any active member to serve the unexpired term.

    In the event of resignation, removal or death of the Chapter President, the Vice-President shall immediately move into that position and serve out the remainder of the term.

13. The Chapter Board of Directors may, by two-thirds (2/3) majority vote, remove any Chapter or Training Facility Officer and declare such an office or position to be vacant.

14. No member may hold more than one elected position. If the vice-president holds an elected position, and permanently assumes the president's position, his/her former position will be filled by nomination and a majority vote of the Board of Directors.

ARTICLE VI Duties of the Chapter Officers and Members of the Executive Board:

The duties of the Chapter Officers shall be necessary and proper for the conduct and administration of this Chapter and/or as shall be specifically provided for by these Regulations and Bylaws.

1. The Chapter President shall preside at all meetings of the Chapter Board of Directors, Executive Board, Board of Review, and General Meetings of this Chapter, and shall administer the affairs of this Chapter consistent with these Articles. In the absence of the Chapter President, the Chapter-Vice President shall assume these responsibilities.

    a. The Chapter President shall vote only when a tie-breaking vote is required on all matters brought before the Chapter Board of Directors, Executive Board, Board of Review, or any other Chapter Committee of which he is an ex-officio member.

2. The Chapter Secretary shall keep and maintain such records as may be determined to be necessary for the proper administrative conduct of the position. He shall publish a roster of members annually, receive and reply to correspondence, track attendance requirements, rule and consult on related matters, and grant inactive membership status. He shall publish information bulletins to members as may be required, receive applications for membership by transfer, and report to the Chapter Board of Directors and to the general membership.

    The Chapter Treasurer shall be responsible for all funds belonging to this Chapter and held in trust for the members. He shall keep such records and accounts as may be determined to be necessary for the proper conduct of the Chapter's financial affairs and maintain dues records for all members. He shall establish one or more bank depository account(s) in the name of the NJFOA-Central Jersey Chapter. He shall report to the Chapter Board of Directors and general membership annually regarding the Chapter's financial position and prepare a balance sheet, annual profit and loss statement, and statement of cash flows for inspection and review. The Chapter President shall be notified by the Chapter Treasurer of all disbursement made from Chapter accounts.

3. The Chapter Representative(s) to the NJFOA Executive Council shall represent and vote in the name of this Chapter in the conduct of the affairs of the NJFOA. The Chapter Representative(s) shall vote as instructed by the Executive Board or Chapter Board of

Directors. In the absence of any specific instructions, Chapter Representative(s) shall vote as they deem to be in the best interest of this Chapter. The elected Chapter Representative shall report semi-annually to the Chapter Board of Directors and annually to the general membership. Immediately following all NJFOA Executive Council meetings, the elected Chapter Representative shall file summary reports with the Executive Board. Such summary reports may be filed by an appointed Chapter Representative if the elected Chapter Representative is unable to attend a scheduled NJFOA Executive Board meeting.

4. The Chapter Chief Rules Interpreter shall act as liaison between this Chapter, the NJFOA and the NJSIAA on matters of rules, mechanics and philosophies of officiating at football. This person shall issue bulletins as necessary. Each Training Facility may have an assistant rules interpreter appointed by the Chapter Chief Rules Interpreter with the approval of the Executive Board. The Chapter Chief Rules Interpreter and Regional Rules Interpreters shall be integrally involved with member training, including the development of curricula and compilation of training materials, videos, etc.

5. The Chapter Cadet Supervisor shall coordinate cadet training for the Chapter. This person shall receive and screen applications for cadet training, conduct prequalification examinations, provide training in the rules, mechanics and philosophies of officiating at football, and work closely with the NJSIAA, and cadet trainers/supervisors of other NJFOA regional chapters to ensure statewide consistency with training. This person shall report semi-annually to the Chapter Board of Directors and annually to the general membership.

6. Each Facility Training Coordinator shall conduct scheduled weekly Rules Interpretations Meetings in his/her respective training locations. Such meetings shall be conducted in accordance with the curriculum prescribed by the Member Training and Development Committee and deliver the same content, messaging, points of emphasis, etc., and utilize the same film/video and hard/soft-copy training materials including rulebooks, mechanics manuals, slide decks, paper handouts, etc. Facility Training Coordinators shall further assist the Chapter President as may be required or delegated.

7. Each Facility Training Aide and Facility Representative shall assist the Chapter Secretary and Chapter Treasurer as may be required or delegated.

8. The Chapter Council is authorized to bond any officer of this Chapter and to pay any expense of such bond.

ARTICLE VII Committees:

1. Except as may otherwise be provided in these Articles, the Chapter President shall appoint the following committees:

    a. Membership/Recruiting
    b. Cadet Training
    c. Evaluations
    d. Nominations and Elections
    e. Member Training and Development

f. Regulations and Bylaws Revision
g. Ethics
h. Referee Training
i. Banquet/Awards

2. The Chapter President is empowered to appoint other committees as he may deem to be necessary.

3. The Chapter President shall be a member, ex-officio, of all committees except the Nominations and Elections Committee.

4. The Chapter Secretary shall be Chairman of the Membership/Recruiting Committee.

5. The Chapter President shall appoint the Chairman of the Banquet Committee. The Chapter Treasurer shall also be a member of the Banquet Committee.

6. The Chapter Cadet Supervisor shall be Chairman of the Cadet Training Committee and a member of the Membership/Recruiting Committee.

7. The Chapter Chief Rules Interpreter shall be the Chairman of the Training and Development Committee and a member of the Cadet Training Committee.

8. The Nominations and Elections Committee shall be appointed by the Chapter President and confirmed by the Chapter Board of Directors. Members of the Committee shall be announced to the general membership at the General Meeting preceding the date of the election. The Chapter Secretary shall be a member of this Committee.

9. Unless otherwise provided in these Articles, the Chapter President shall, when announcing the membership of a committee, designate one member thereof as Committee Chairman who shall be responsible for the administration of the affairs of the Committee. The Committee Chairman may designate a member of the Committee as Committee Secretary.

ARTICLE VIII Membership:

1. Any person of good moral character who is at least eighteen (18) years of age, is eligible for membership.

2. Membership in the Chapter will not be issued or renewed for anyone who is:

    a. Convicted or adjudicated with a finding of fault, guilt or violation, in regard to an offense against a minor or any sexual offense unless/until such offense has been reversed by proper authority with jurisdiction over that matter; or,

    b. Convicted or adjudicated with a finding of fault, guilt or violation, in regard to offense involving any illegal/illicit drug or controlled substance as prescribed by federal or state law or regulation, prior to five (5) years following the completion of any sentence, parole, or probation period imposed for the offense; or,

c. Currently serving a sentence, parole, or probation period for any offense or guilt imposed by any court, judge or administrative body, other than simple traffic violations.

3. When a member of this Chapter is indicted or charged with any indicatable criminal offense or charged with a violation of any statue pertaining to minors, drugs or controlled substances, the member's membership will be automatically suspended pending resolution of the indictment or charge. Conviction or adjudication of fault, guilt or violation under any such indictment shall result in immediate and automatic revocation of membership.

4. Members of this Chapter must inform the Chapter Secretary of any indictment or indictable criminal charge immediately upon arrest, receipt, or upon having knowledge of such indictment or charge. Failure to notify the Chapter Secretary, or any other Chapter Officer, within seventy-two (72) hours (or as soon thereafter as possible) of the earliest of any of the foregoing shall itself be a basis for immediate and automatic revocation of membership.

5. A member whose membership has been suspended, forfeited or revoked, or an applicant who has been denied registration under the provisions of this Article, may petition the Chapter for reinstatement/reapplication based on the following:

   a. If suspension, revocation, forfeiture or denial of registration for membership was based upon conviction, adjudication, or finding of guilt as a result of an indicatable offense: the member/applicant may petition the Chapter for registration one (1) year after the completion of the parole/probation period, other than conviction of illegal/illicit drugs or controlled substances where a five (5) year probation period is used; or immediately upon dismissal or reversal of the charge or conviction (provided the offense did not involve a minor or sexual offense)

   b. If suspension, revocation, forfeiture, or denial of registration for membership was based upon any conviction, adjudication, or finding of guilt involving a minor or sexual offense, reinstatement/reapplication will not be permitted unless/until such offense has been reversed by the proper authority having jurisdiction over the matter.

6. All candidates for membership shall, in addition to the qualifications indicated in Section 1 of this Article, be qualified and certified for membership by:

   a. Cadet Training: All candidates will be prequalified for the Chapter certification examination according to those procedures and standards established by the Cadet Training Committee and the NJFOA Cadet Guidelines. Standards and qualifications shall be uniform for all candidates. Cadets and/or newly certified officials shall complete all of the requirements of the cadet program. Failure to meet all requirements will be considered by the Executive Board and may result in expulsion from the Chapter.

   b. Membership by Transfer: Members of recognized football officials' organizations in other states who establish a residence in New Jersey and apply for membership in this Chapter (by transfer) shall first satisfy the Membership/Recruiting

Committee as to his/her knowledge of the rules, mechanics and other qualifications as an official at football. However, no such transfer shall be accepted unless: (i) he/she was an active member in good standing for two (2) or more years in the other organization as of the date of his original request; (ii) such other organization admitted members only by examination; and, (iii) unless such other organization will grant reciprocal privileges in this respect to members of this Chapter should they establish residence in that area. Such candidate accepted in membership shall be placed on probation for a period of one (1) year.

7. A certified official in good standing from a neighboring state, may qualify himself/herself to officiate in New Jersey in any game played between two interstate schools by registering through this Chapter and with the NJSIAA. The registration must be renewed each year.

8. Each member of this Chapter must pay Chapter dues and fulfill all NJSIAA registration requirements, after which he/she shall become duly registered with the NJSIAA as an official at football.

9. A member who retires after a total of fifteen (15) years of active membership in this Chapter, may be designated a "Retired Member". A member who retires after a total of twenty (20) years of active members in this Chapter may be designated a "Life Member".

    a. Retired or Life Members may not officiate at football, may not vote or hold office, and shall not be obligated to pay dues, fees, or assessments.

10. The Chapter Secretary shall be empowered to grant inactive membership status to any member in good standing. Inactive members may not officiate football.

11. An Inactive Member is a former member who, for the ensuing year, is unable to officiate with the Chapter. Any active member desiring inactive status shall make an application in writing by April 1 (or as soon thereafter as possible) of the given year, to the Executive Board through the Chapter Secretary, including the prescribed inactive dues. Approved Inactive Members must register with the NJSIAA and shall be listed on the Chapter roster.

12. An Inactive Member seeking reactivation to active status after two (2) years of inactive membership shall apply in writing by April 1 (or as soon thereafter as possible) of the given year to the Executive Board through the Chapter Secretary. The inactive member shall be certified as an active member to the Executive Board provided the inactive member has successfully passed a written examination administered by the Chapter Cadet Supervisor at a time and place as specified by the Executive Committee, but in no case later than June 30th of the year reactivation is sought.

ARTICLE IX Responsibilities of Membership:

1. Members of this Chapter pledge to be bound by all rulings of the Chapter and by these Articles. Any member willfully violating these Articles, or who fails to abide by any regulation, rule or directive established or issued by the Chapter Board of Directors shall

be subject to suspension or expulsion by the Board or Review, Executive Board or Chapter Board of Directors.

2. Members who fail to meet their responsibilities and obligations to the Chapter are subject to the ramifications specified in the Consequences/Sanctions Resulting from Acts/Failures to Act policy document attached to these Articles as Appendix A.

ARTICLE X Meetings and Meeting Requirements:

1. The Chapter Board of Directors shall set the dates, times and locations of Chapter General and Regional Rules Interpretations Meetings. Notice of the dates, times and locations for all Chapter General Meetings shall be given by the Chapter Secretary in accordance with Article III, Section 3(b). Notice of the dates, times and locations for all weekly Training and Rules Interpretations Meetings shall be given no later than the Chapter General Meeting. Such notice shall be provided by the Chapter Secretary in writing (including by approved electronic delivery), as well as by publication on the Chapter website (www.njfoa-central.org).

2. All active members are required to attend the pre-season General Meeting each year and view the NJSIAA State Rules Interpretations Presentation.

    a. Members may fulfill this requirement by attending a pre-season meeting sponsored by another NJFOA regional chapter as long as the NJSIAA State Rules Interpretations Presentation is viewed during such meeting.

3. The Chapter Board of Directors shall designate, prior to each season, the minimum number of weekly Training and Rules Interpretations Meetings that an active member shall be required to attend. Each member shall attend only one (1) such meeting in a given calendar week which is counted from Sunday to Saturday. Members may attend weekly Training and Rules Interpretations Meetings at the training facility of their choosing.

    a. Attendance at Other Rules Interpretations Meetings may be used to fulfill the minimum attendance requirements. “Other Rules Interpretations Meetings” shall include meetings of any other chapter of the NJFOA, meetings of the Eastern Association of Intercollegiate Football Officials, or meetings of any recognized association of football officials in another state. Proof of such attendance shall be obtained by the member and provided to the Chapter Secretary within 48 hours of attendance. A banquet, dinner, or social affair may not be counted for purposes of meeting minimum attendance requirements.

ARTICLE XI Dues and Assessments:

The Chapter Board of Directors shall set the dues for each class of membership and is empowered to levy uniform assessments. Annual dues will be based off the current varsity game rate with a plus/minus dollar amount, dependent on the Chapter’s needs.

1. Members shall satisfy their financial obligations to the Chapter on or before November 15th each year.

    a. A late fee of fifty dollars ($50.00) shall be assessed to members who have not paid their dues, fees, and assessments by December 15th. Thereafter, if a member has not paid his/her dues by January 15th , the late fee shall be increased to one hundred (100) percent of the amount unpaid as of January 15th.

    b. The Executive Board may expel any member who has not satisfied his/her financial obligations by January 15th.

    c. If a member does not contact the chapter secretary and satisfy their financial obligations to the Chapter by February 15th, it will be considered membership abandonment and he/she will be immediately removed from the chapter roster. Reinstatement after membership abandonment must be approved by the Executive Board, who reserves the right to attach administrative fees.

    d. The Chapter Secretary and Chapter Treasurer are empowered to make arrangements for the payment of dues, fees and assessments after November 15th, provided such arrangements were requested prior to that date.

    e. All members with fifty (50) or more years of active membership are exempt from paying Chapter dues and will be reimbursed for any NJSIAA registration fees.

2. Should the NJFOA and/or its Chapters enter into a contract for group insurance, all active members, not then covered by the insurer, must subscribe to it.

ARTICLE XII Filing Schedules and Notice of Roster Changes:

1. Members shall endeavor to provide their available dates to officiate to all conference assignors on or before April 1st each year and shall report any subsequent changes immediately.

2. Members shall promptly report any changes in their physical address, email address, telephone number(s), and/or other roster information to the Chapter Secretary.

ARTICLE XIII Officiating Uniforms:

1. The NJFOA State Council shall set regulations related to a prescribed official's working uniform. All officials are obligated to adhere to, and abide, by these regulations.

ARTICLE XIV Game Assignments:

1. Game assignments will be made by the designated conference and state assignors who are required to assign officials who are members of an NJFOA chapter.

2. Game assignments offered to a member shall be considered optional; the member may accept or reject any assignment without prejudice.

3. It shall not be the obligation or responsibility of the Chapter to provide a working schedule for any member.

4. Game assignments offered to any member are offered at the request and in the name of a school, institution, conference, association, or other organization. No guarantee of fee or other arrangement is assumed or warranted by this Chapter.

5. Assignors may employ and establish assigning systems and procedures as necessary to facilitate the assigning function. Members are obligated to train on and make use of such systems and abide by all prescribed assigning procedures.

6. No member shall take it upon himself to assign games. Only conference or state assignors, or their designated assistants, may assign games to members of this Chapter.

ARTICLE XV Standards and Ethics in Officiating:

1. The members shall pledge to be bound to and observe the highest standards and ethics of officiating.

2. The Chapter Board of Directors is empowered to set and establish standards of officiating and rules of ethics.

3. A member shall honor and be bound by each and every contract of officiating into which he has entered. When a member accepts an assignment from a conference or the State, he/she is obligated to that entity and indirectly to the Chapter. In the event he/she cannot work such game, he/she shall immediately notify the Assignor, or that other authorized person who made the assignment. Under only the most honorable and exigent circumstances shall an official seek or ask to be released from a contract to officiate.

4. All members, at all times, shall show respect to their fellow officials while they are engaged in the course of their officiating duties. This includes officials from other sports while they are engaged in the course of their respective duties.

ARTICLE XVI The Board of Review:

1. There shall be a Board of Review composed of the members of the Executive Board. The Chapter President shall be Chairman of the Board of Review.

    a. In the event a charge is made against a member of the Executive Board, such member shall recuse himself and be further disqualified from the related proceedings. The Chapter President is hereby empowered in such case to appoint another member of the Chapter Board of Directors to serve on the Board of Review in place of the accused member.

b. In the event a charge is made against the Chapter President, he shall recuse himself from the related proceedings. The remaining Executive Board members shall nominate another member from its ranks to serve as President Pro Tempore of the Board of Review and further nominate another member of the Chapter Board of Directors to serve on the Board of Review to hear and vote on such matter.

2. Charges shall be submitted *in writing* to the Chapter Secretary. No verbal charges will be entertained. Charges may be made by members or non-members of the Chapter, including outside persons and entities.

    a. Charges made by a member of the Chapter concerning the conduct of one or more other members shall be referred directly to the Executive Board.

    b. Charges received from a non-member of the Chapter concerning the conduct of a member shall be referred to the Board of Review for further investigation. Following such investigation, the Chairman of the Board of Review will submit a report which shall constitute the basis for submitting a charge to the Executive Board, or a recommendation that the complaint should not result in the prosecution of formal charges.

    c. The Chapter Secretary shall inform the Executive Board of the charges promptly. The Executive Board shall then set a hearing date not less than twenty (20) days, nor more than thirty-five (35) days, from the time of notification to the member charged. Upon written request to the Executive Board, the hearing may be continued at a later date, but in no case shall the hearing date be more than ninety (90) days from the date of notification to the member charged. The vote required for Executive Board action shall be two-thirds (2/3) of the members of the Executive Board hearing the matter.

    d. The Chapter Secretary will notify the charged member by certified mail (return receipt requested) of the date, time, and place of the hearing, the nature of the charges, and the name of the member or non-members charging him/her. He will be informed that he may testify, bring witnesses, present evidence, and be represented by counsel if he/she so desires. He/She will have the right to cross examine. Any direct testimony from him or witnesses he/she presents shall be similarly subject to cross-examination.

ARTICLE XVII Relationship with Others:

1. No matter shall be brought before or filed with (i) the NJSIAA or any member or officer thereof, (ii) the NJFOA Executive Council or any member or officer thereof, nor shall any member of this Chapter file charges against any school, conference, or other organization in the name of the Central Jersey Chapter that may reflect, or is in way concerned with, the action or conduct of that school, its staff, coaches, students or players, or is concerned with the conditions or facilities at that school or playing site, or with the contractual obligations of that school, conference or other organization, unless such action is authorized by the Executive Board, or when such action is within the scope of the duties of an officer of this Chapter.

Should an action be authorized against any school, the principal and/or the athletic director thereof shall be notified of the intent of such action, and the school shall be given a reasonable opportunity to respond.

2. No member shall make public statements in the name of this Chapter unless such statements have been authorized by the Executive Board or are within the scope of the duties of officers of this Chapter who may be called upon to make them.

    ADMINISTRATIVE NOTE: It shall be the policy of this Chapter and the intent of these Regulations and Bylaws that members shall not act individually but as the Central Jersey Chapter through its officers, the Chapter Board of Directors, Executive Board or Board of Review in matters related to the administration and conduct of the activities of this Chapter as officials at football. Except, that this policy does not prevent any member from arranging his own officiating schedule or taking such actions that may be necessary as an individual to protect his civil rights.

ARTICLE XVIII Other Regulations and Amendments:

1. The Chapter Board of Directors may establish such other rules, regulations, policies, and/or procedures as may be required for the administration of this Chapter. All such actions shall become effective after they are published and made known by the Chapter Secretary.

2. The Chapter Regulations and Bylaws may be amended by the Chapter Board of Directors upon the recommendation of the Regulations and Bylaws Revision Committee.

ARTICLE XIX Conflicts:

1. Should any provision herein be in conflict with the Constitution of the New Jersey Football Officials Association, Inc., the Constitution of the New Jersey Football Officials Association, Inc. shall prevail, and conflicting provisions herein are hereby null and void.

NJFOA--Central Jersey Chapter

Consequences/Sanctions Resulting from Acts/Failures to Act

May 2016

5/21/2016--As approved by the Central Jersey Chapter, Chapter Council. Subject to revision, as necessary. Any official wishing to contest a given Consequence/Sanction (below) may do so by appearing before the Executive Committee.

APPENDIX A

Act or Failure to Act	Consequence/Sanction
Failure to attend any NJFOA Chapter's pre-season general meeting wherein the NJSIAA's State Rules Interpretations Presentation is viewed	Official's entire, remaining schedule for the current/upcoming season will be cancelled. Official is ineligible to officiate football at any level (middle school or high school) in the state of NJ for the current/upcoming season including the post-season. Official will be placed on probation for a period of one (1) year. Subsequent failure(s) to attend NJSIAA State Rules Interpretations Meetings will be referred to the Executive Committee for possible further sanctions including suspension, or even expulsion, from the NJFOA.
Failure to provide Chapter Secretary-Treasurer with proof of attendance at any NJFOA Chapter's pre-season general meeting wherein the NJSIAA's State Rules Interpretations Presentation is viewed	Official's game assignments for the current/upcoming season will be cancelled on a week-by-week basis until proof of attendance is provided. In the meantime, Official is ineligible to officiate football at any level (middle school or high school) for the current/upcoming season including the post-season. If proof of attendance is not produced by the last regular season game, Official will be placed on probation for a period of one (1) year. Subsequent failure(s) to provide proof of attendance will be referred to the Executive Committee for possible further sanctions including suspension, or even expulsion, from the NJFOA.
Failure to attend the required number (usually 4) of weekly Regional Rules Interpretations Meetings in any year	Official is ineligible to work State playoff or regional cross-over games in the current season. At the Assignors' discretion (as to which scheduled games), Official will also have two (2) assigned varsity games or, if inapplicable, two (2) assigned sub-varsity games taken away in the following season. Official will be placed on probation for a period of one (1) year. Subsequent failure(s) to attend the required number of meetings will be referred to the Executive Committee for possible further sanctions including suspension, or even expulsion, from the NJFOA.
Failure to PASS online pre-season NFHS rules test	Official will be offered an opportunity to take a written, make-up test to be admistered by the Chapter at a designated time and place. If Official does not take the test and/or achieve a passing score of at least 85%, his/her entire, remaining schedule for the current/upcoming season will be cancelled. Official is ineligible to officiate football at any level (middle school or high school) in the state of NJ for the current/upcoming season including the post-season. Failure to take and/or pass the online NFHS rules test or the written, make-up test in the following year will subject the Official to the same consequences. In addition, the Official will be required to attend and successfully complete the Chapter's next scheduled Cadet training program.
Failure to TAKE or COMPLETE online pre-season NFHS rules test by the designated deadline	Subject to Executive Committee discretion, Official may be offered an opportunity to take a written, make-up test to be admistered by the Chapter at a designated time and place. If Official does not take the written, make-up test and/or achieve a passing score of at least 85%, his/her entire, remaining schedule for the current/upcoming season will be cancelled. Official will be ineligible to officiate football at any level (middle school or high school) in the state of NJ for the current/upcoming season including the post-season. Official will be placed on probation for a period of one (1) year. Subsequent failure(s) to take or complete the pre-season NFHS rules test by the designated date(s) will be referred to the Executive Committee for possible further sanctions including suspension, or even expulsion, from the NJFOA.
Failure to provide Chapter Secretary-Treasurer with proof of completion of online NFHS concussion course (or attendance at similar training as provided by the Chapter)	Official's game assignments for the current/upcoming season will be cancelled on a week-by-week basis until proof of completion or attendance is provided. In the meantime, Official is ineligible to officiate football at any level (middle school or high school) for the current/upcoming season including the post-season. If proof of attendance is not produced by the last regular season game, Official will be placed on probation for a period of one year. Subsequent failure(s) to provide proof of completion/attendance will be referred to the Executive Committee for possible further sanctions including suspension, or even expulsion, from the NJFOA.
Failure to satisfy financial obligations (viz., dues, fees and assessments) to the Chapter by the last, regularly scheduled, fall Chapter interpretations meeting (any District)	A late fee of $50 will be assessed. If unpaid by January 1st, the late fee will be increased to 100% of the outstanding amount. As specified in the Chapter Bylaws, the Executive Committee may expel any Official who has not satisfied his/her financial obligations by January 1st.
Failure to honor an accepted officiating assignment without timely, prior notice (>24 hrs) to the game Assignor (i.e., a "no show")	Unless just cause can be shown (e.g., emergency, extenuating circumstances), Official will have two (2) assigned varsity games or, if inapplicable, two (2) assigned sub-varsity games) taken away at the Assignors' discretion (as to which scheduled games) in the current or, if necessary, following season. Subsequent failure(s) in the same season will result in cancellation of Official's entire, remaining schedule for the current season, including any State playoff or regional cross-over games. Official will be ineligible to officiate football at any level (middle school or high school) for the remainder of the current season. Official will be placed on probation for a period of one year. Subsequent failure(s) will be referred to the Executive Committee for possible further sanctions including suspension, or even expulsion, from the NJFOA.